

== Attendees ==

Shane Coughlan  
Andrew Katz  
Akshu Thula  
Mark Gisi  
Catharina Maracke  
Josh Kast  
Miriam Ballhausen  
Sami Atabani  
Marian Souza  
Jim Hutchinson  
Jilayne Lovejoy

== Spec ==

Mark opened by raising the issue of the spec topic for the March to Face-to-Face meeting at the LF Leadership Summit.

Sami asked how we will explain what has changed and how we will explain those changes. Mark noted that the 1.2 draft contains an outline of what has changed.

Mark noted that we are not expecting major changes and nothing additional for currently conforming organizations. The expectation is that companies will use it to re-confirm everything remains adherent to the requirements.

Mark then proceeded to discuss the 85% of software staff requirement. He explained the reasoning behind the addition to the spec and the FAQ on this matter. The text reads:

"Does 85% of software staff in an organization need to have completed open source training within the last 24 months to achieve program conformance?"

The 85% may not necessarily apply to the entire organization, but to the totality of those specifically responsible for the design, development and delivery of each Supplied Software release reviewed under an OpenChain conforming program. That is, all the Software staff participating in conforming program represents 100%."

Miriam suggested an alteration to the question. Jim noted that we could speak to a headcount of the people in that area. Mark noted that we are trying to refer to a headcount with respect to this issue.

Sami noted that there might be confusion about whether an organization or a team is conformant. Mark noted that the intent is to say a program is OpenChain conformant. Sami suggested that if this is the case, we should state so clearly, to ensure clarity.

Mark noted that the text is preceded by another FAQ item. He then read this out.

Nathan noted we have to be careful not to conflict with the spec. Jilayne concurred and noted that the current text in the spec appears to reference all software staff, and suggested that we need to ensure clarity. She further noted that we appear to keep coming back to this topic.

Miriam concurred and noted that if we are saying a program is conformant, then that is different to a legal entity, which is easily understandable by law. The issue is that the term "organization" is not clearly attached to a legal entity, but currently proposed as being a program rather than a legal entity.

Mark noted that we want to move away from having the term organization referring to legal entity. He noted that we want to change the thinking to be similar to organic food, with the labeling for organic being clear, and the possibility that there can be many products from a company and not all meeting that requirement.

Jilayne said that our current listing on the website suggests whole entity. Sami concurred and noted that if we allow programs to be conformant it could dilute the value of OpenChain.

Miriam concurred. Andrew noted that Mark has made a compelling argument. Mark suggested that this becomes a key topic for the face-to-face.

== Onboarding Work Team ==

Nathan noted that we are continuing to prepare new material for the onboarding work team:

- Please provide edits or suggest new content on the Google Docs links at <https://github.com/OpenChain-Project/Onboarding>
- New content will be used for handouts at the Open Source Leadership Summit on March 6-8
- Target date to complete new content is Feb. 19

== Project Update ==

Shane provided a quick update on key activities undertaken around the project:

- CJK workshops - 22nd Feb, Hitachi hosts the 2nd Japan event
- Internationalization - website, web app
- OpenChain @ TODO

== AOB ==

Miriam asked to clarify the 85% question so that we address other things around conformance.



