OpenChain Work Team Call 04-01-2019 minutes:

Roll Call:
- Shane Coughlan
- Jim Hutchinson
- Jake McGowan
- Alexandra Boehm
- Davis Marr
- Mark Gisi
- Max Gnipping
- Nicole Pappler
- Gary O'Neall
- Alexios Zavras
- Filip Maj
- Hans M Kern
- Miriam Ballhausen
- Wendy Head

First subject as always are the Antitrust Policy Notice

Project Update:

- OpenChain Specification 2.0 = bug fix mode, formal release in April, small fixes for typos and such are welcome
- Conformance Web App is live in English and Japanese, works cross platform, right now it supports Spec 1.0, 1.1 and 1.2. 2.0 will follow after release in April.
- OpenChain workshop in China on 22nd of March, moving forward there is a Chinese work group now
- The OpenChain Specification 1.2 was released in simplified Chinese, 2.2 will follow
- Several meetings with the Japanese work groups, there are 7 subgroups in Japan, the automotive group is the most resent
- Japanese work groups busy with creating practical material, business workflow material and case studies
- the Open Source Policy Template was released in Japan

Guest speaker: from Max FOSSID talks about how they work with community projects and about their solutions

Specification Work Team:
- latest draft of the OpenChain Specification can be found here:
  https://wiki.linuxfoundation.org/_media/openchain/openchainspec-2.0.draft.pdf
- a marked up version of the OpenChain Specification 2.0 can be found here"
  https://wiki.linuxfoundation.org/_media/openchain/OpenChainSpec-2.0.draft.MarkUp.pdf
- recent updates can be found in yellow and blue highlights
- with the Specification 2.0 we will become an ISO Standard

- quick insight in the status:
- we are excepting bug fixes, right now we are only looking at points that are presenting a problem, everybody should put their eyes on it, because we want this to be an ISO standard.
- Marc also points out to look for typos and grammatical problems, if you find something send it to him or the list
- Shane went through the sections of the Spec (formerly known as goals)
- Then he talked about the self-certification in the web app (https://www.openchainproject.org/conformance), right now we have 5 goals on it, this will be updated to 6 with the release of the OpenChain Specification 2.0. The goals translate directly to the requirements in the specification. It's a simple yes no questionnaire to check if a company meets the requirements of the specification, and if not, they can easily find out where they have to apply resources and energy to correct or expand the process
- Shane handed over to Marc, so he could let everybody know, where he needs coments:
  o Marc points out two thinks:
    ▪ If you already comply to 1.2, its not required to change our process to comply with 2.0, there is probably just a need to document a little more and do bit more administrative work on it
    ▪ Certain sections have been a bit debated (training, awareness), please be reminded, that going forward, people are trying to apply this in their environment, so the more real live practice and feedback we get the better. So if there are requirements that you think are not quite right let us know. We are very open to evolving over time.
- Next question was, where to send this and the small bug fixes. Marc said, it does not matter (direct e-mail to him, e-mail to the mailing list or post it on the git hub wiki)
- Mayor feedback will be considered for the next revision
- Hans asked a general question about the 5.1 Contributions part in the specification, it was pointed out, that it is not mandatory to contribute (a policy not to contribute is also a policy)

Open Chain specification 2.0 will become a ISO standard. Dave Marr asked whether we have a good enough understanding of the ISO requirements on the specification. Our understanding is that the content of the spec at this juncture is relative suitable, but we probably will have an ISO expert rechecking the wording for the ISO submission wording

Next came a question about the conformance mark, will it come out? Yes, on our website right now we have a certification mark for 1.2, when OpenChain Specification 2.0 will be released, there will also be a certification mark for 2.0 (once we got the ISO Standard there will be an updated one, with the ISO number)

Coming Next:

- Website will be updated, it will be a lot more accessible and easy
- Quarterly newsletter
- OpenChain Specification 2.0 will be front and center on the website as will be the mark

- ISO Standardization from April onward, ETA Q1 2010